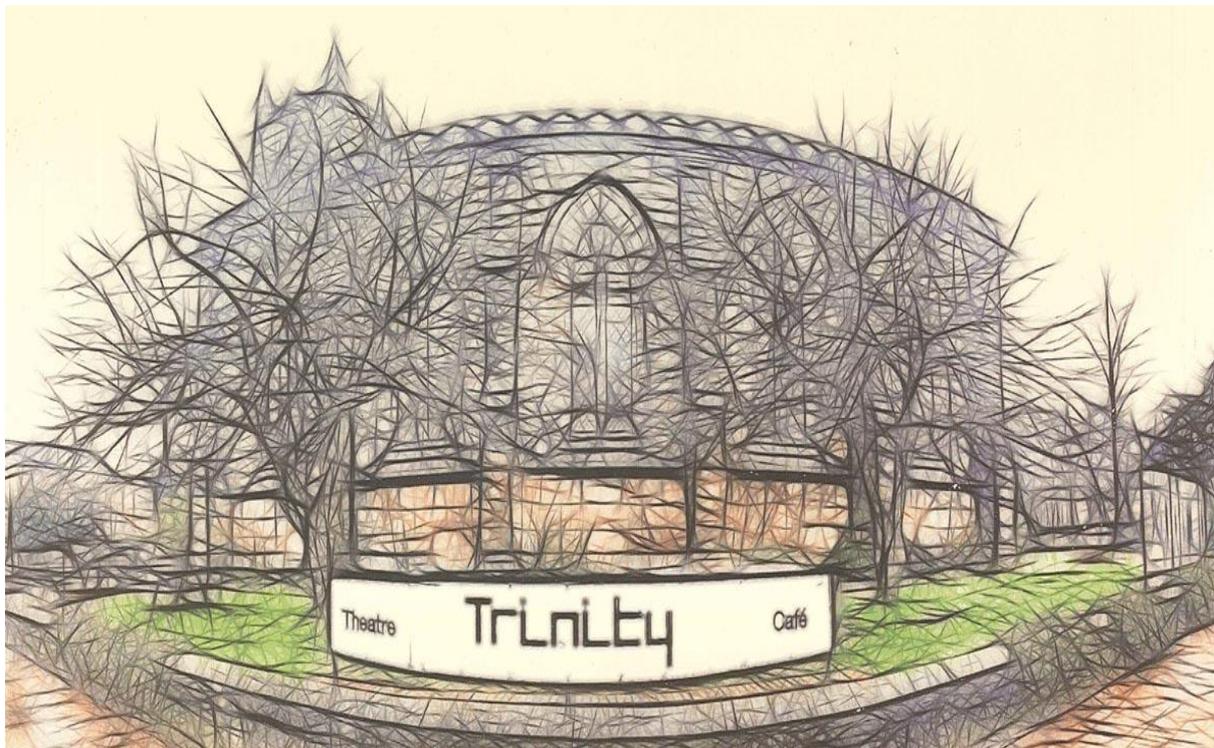


Trinity



Technician Job Pack

Hours – Average of 40 hours per week

Salary: £17,500 per annum

Technician

Trinity Theatre

Trinity is a charity and a 291-seat theatre and arts venue in the heart of Royal Tunbridge Wells set in a striking 19th century Decimus Burton designed grade II* listed building. We host a wide range of diverse performances of drama, comedy, music, cinema, dance and live broadcasts of world class theatre, opera, and dance from around the world. We also have a welcoming gallery space and a café-bar open throughout the day.

We are at our core a theatre which informs everything we do. We also are the only theatre in the area that produces and directs their own Christmas show – combining our in-house talent and expertise, with professionals both on stage and off, as well as local children who are given an unparalleled opportunity to work in a professional environment. The Stage in their review of Oliver! recognised this as 'high-achieving, slick and well directed'.

We have built strong relationships with professional companies national and locally and recognise that we have a role in the community to support and encourage local actors, singers, musicians, directors, producers, etc. and have developed an Associate Artist initiative to further this aim. Young people are a vital part of what we do and we have a vibrant and growing Youth Theatre that is supplemented by workshops on particular skills as well as two summer productions. We firmly believe that theatre helps grow the citizens and audiences of tomorrow.

Over the last five years we have seen a period of continued growth and development with audiences increasing by 150% over this period. Currently we present nearly 600 separate events a year attracting audiences of over 52,000. As The Stage observed in their review of A Christmas Carol "Trinity ...seems, at last, to be vibrant again."

Job Description

Job Title: Technician

Responsible To: Technical Manager

Responsible For: N/A

Purpose of Role:

To work as part of the technical team to ensure the smooth running of all events. To be committed to Trinity Theatre by providing and utilising skills to the highest quality of service.

Key Activities:

- To assist in the running of events, ensuring that all requirements are met to health and safety standards in accordance within entertainment regulations; and act in a professional manner at all times.
- To set up, operate and maintain lighting and sound equipment as required.
- To provide support and give practical technical assistance to visiting companies and artists as well as provide effective solutions to problem solving.
- To deputise for the Head Technician when required. i.e., liaison with visiting companies and the Front of House Manager/Duty Managers.
- To work together with the Front of House Manager and Duty Managers in the event of an emergency. i.e., fire, evacuation of the theatre, back stage areas etc.
- The supervision of visiting companies' personnel and volunteers in safe working practices, and making them aware of Trinity's rules and regulations.
- To take reasonable care for your own health and safety and that of other persons that may be affected within the working environment.
- To work flexible hours to suit the operations of Trinity Theatre, including evenings, weekends, and Bank Holidays as requested.
- To load and unload scenery from vehicles before and after performances.
- To keep all stage, backstage areas and associated technical equipment tidy and well maintained.
- To carry out any other duties as may be required by the Head Technician.

Job Description



Person Specification

The Theatre Technician will need to be able to demonstrate:

Essential

- Minimum of 2 years' experience in a theatrical environment
- Working knowledge of all of the following areas: Stage lighting/electrics, Sound systems/equipment
- Experience of Stage management
- Knowledge of industry Health and Safety standards
- Strong communication skills

Desirable

- Two years' experience as a technician in a small/mid-scale receiving house.
- Experience of working in a range of theatre venues
- Experience of multi-disciplinary art forms
- Experience of memory controlled lighting desks
- Experience of supervising trainees
- Experience of working with and training young people
- Experience of working with volunteers

Competencies

Communication

- demonstrates a high level of written and verbal communication
- is able to adapt to approach to different audiences and individuals
- is sensitive to other's needs, attitudes and beliefs
- able to influence and negotiate effectively
- demonstrates an effective and appropriate use of humour

Organisational

- able to balance conflicting priorities
- able to deliver to tight deadlines
- maintains accurate and efficient records
- develops and maintains efficient systems

Flexibility and Resilience

- maintains a positive attitude
- works flexibly in terms of methods, approach and timekeeping
- learns from mistakes and encourages others to do likewise
- develops new and more efficient procedures ensuring that they are introduced effectively

Team working

- able to work under own initiative
- able to work as part of a team
- supportive of other team members
- takes the lead where appropriate
- challenges, where necessary, in an appropriate manner