

**Minutes of the Annual General Meeting held in the auditorium at Trinity Theatre at 6pm on
Tuesday 29th October 2019**

Members Present:

Michael Stevens (MS, Chair of the Board), Steven James (SJ, Vice-Chair), Jonathan Hill (JH, Finance Director), Sarah Ambrose (SA, Director), Judith Tew (JT, Director), Stuart Hopper (SH, Director), Julian Stanyer (JS, TWBC Director), Martin Wright (MW, Director)

Alex Green (AG, CEO), Becky Waight (BW, General Manager & Company Secretary)

Irene Becker, Brian Beeley, Jane Beeley, Brian Bissell, Sheila Button, Simon Collins, Susan Cooper, Patsy Dale, Felicia de Angeli, Susan Fernyhough, Alex Finnie, Margot Finnie, Maureen Fleming, Jen Francis, Hugh Gorton, Martyn Hooper, Thelma Huggett, Carolyn Lucas, Chris Moreton, Nicky Moreton, Sally Perkins, R Petchey, J Petchey, Christine Phillip, Richard Powell, Yvonne Raptis, Gale Smith, Sue Smith, Jean Steyn, Martin Stokes, Mike Tilbury, Ann Wakeford, Wyndham Westaway, Lesley Westaway, Philip Whitbourn

Apologies

Alison Green (AG, Director), Clemmie Reynolds (CR, Director), Tim Cook (TC, Director)

Kezia Cole (KC, Artistic Director)

Approval of the minutes of the 2018 AGM

The minutes of the meeting had been circulated to all members in and it was proposed by Wyndham Westaway and seconded by Thelma Huggett that they be accepted as a correct record, which was agreed by those present.

Proposed vote to allow an exception to the Articles

SJ explained that, due to staffing changes and planned capital works it was felt by the Board to be in the best interest of Trinity for Michael Stevens to complete a third and final term as Chair of the Board, in an exception to the Articles.

This was proposed by Brian Bissell and seconded by Susan Fernyhough and agreed by those present.

Election of the Directors

Clemmie Reynolds stood down as a Director after two years on the board. MS expressed Trinity's thanks to her for all of her support during her tenure.

Sarah Ambrose was proposed to be re-elected for a further term and Stuart Hopper was nominated to be elected onto the Board.

This was proposed by Wyndham Westaway and seconded by Lesley Westaway and the nominations were confirmed by those present.

Proposed vote to change the Articles to allow for two more Director slots

MS proposed this on behalf of the Board, who feel it is important to allow for two additional slots in order to appropriately resource Trinity and seek out some much needed skills including fundraising, heritage and artistic.

This was proposed by Brian Bissel and seconded by Sally Perkins and agreed by those present.

Finance Report/ Approval of the accounts to 31st March 2019

Jonathan Hill presented the Finance Report, the full report of which can be seen in the Annual Report.

We achieved a small surplus of £14,000 during this financial year, which was achieved despite a reduced income.

The Youth & Learning take up increased during this period and Wind in the Willows, the Christmas show, made a £35k surplus.

Thanks were given to Yvonne Raptis and Noreen McGovern, Trinity's finance department for their hard work. Particular credit goes to Yvonne for her VAT work during this period.

It was proposed by Simon Collins and seconded by Richard Powell that the accounts be approved, and this was agreed by those present.

Appointment of auditors

Thanks were given to the existing auditors, Hilden Park Accountants for their hard work and they were put forward to be appointed as auditors for the 2019-20 accounts. They were proposed by Brian Bissell and seconded by Sally Perkins and confirmed by those present.

Chairman's Report

The chairman spoke on behalf of the Board and his report had been circulated to all members in advance of the meeting. The full report can be seen in the Annual Report.

Artistic Director's Report

Kezia Cole, Artistic Director had offered apologies, so Jason Lower, Youth & Learning Manager presented in her stead.

CEO's Report

Alex Green, CEO, went through a highlight of the Organisational Report and described some of the key progressions that occurred in the year (the full report can be seen in the Annual Report).

AOB/Questions

Thanks were given to TTC, and it was noted that they are one of the largest parts of Trinity's theatre programme. It was noted that there may be an opportunity for youth theatre members to work on TTC productions.

Martin Stokes praised the Gardening Club for the outside spaces and offered congratulations on Trinity's In Bloom Award.

Brian Bissell offered his thanks and congratulations to the entire Trinity team.

Meeting closed at 7.30pm