

## Minutes of the Annual General Meeting held virtually via Zoom 6pm Thursday 25<sup>th</sup> February 2021.

### Members Present:

Michael Stevens (Chairman of the Board), Steven James (Vice Chairman) Jonathan Hill (Finance Director), Alison Green (Director), Stuart Hopper (Director), Judith Tew (Director), Martin Wright (Director), Tim Cook (Director), Julian Stanyer (TWBC Nominated Director)

Alex Green (CEO), Becky Waight (General Manager and Company Secretary), Elizabeth Mahoney (Marketing and Communications Director)

Harry Palmer (Head Tech), Sara Rice (Corporate Development Officer), Jack Rogers (Digital Marketing Officer), Jason Lower (Youth and Learning Manager), Beverley Norman (Assistant Kitchen and Bar Manager), Yvonne Raptis (Finance Manager), Nikki Tucker (Catering and Facilities Manager), Chloe Treherne (Kitchen and Bar Staff), Oliver Coverdale (Kitchen and Bar Staff)

Brian Beeley, Jane Beeley, George Bicknell, Kathryn Clyde, Margaret Cook, C Evenden, Catherine Finney, Maureen Fleming, Jen Francis, M Holman, D Holman, Linda Lewis, J Naim, Mairead Ni Fhinn, Richard Powell, Sue Smith, Martin Stokes, Derek Von Bethmann Hollweg, Ann Wakeford, Helen Winning.

### 1. Apologies for Absence

Sarah Ambrose (Director), Hannah Banister (Director), Susan Fernyhough, Sally Perkins

### 2. Approval of the Minutes of the 2019 AGM

The minutes of the meeting had been circulated to all members.

*The approval of the minutes as a correct record was proposed by Alison Green and seconded by Steven James and the approval was unanimously confirmed by all those present.*

### 3. Election of Directors

One Director, Sarah Ambrose, stood down. Thanks were given to Sarah for her support over the last four years as a Director.

Two Directors were proposed to be elected onto the Board for a second term (Judith Tew and Martin Wright). One Director was nominated to be elected onto the Board for a first term (Hannah Banister)

### 4. Proposed vote to allow an exception to the Articles

Two Directors were proposed to be elected for an additional and final third term, allowing an exception to Clause 34 of the articles (Steven James and Alison Green)

*The board director nominations were proposed by Elizabeth Mahoney and seconded by Stuart Hopper and the proposal for nomination was unanimously confirmed by all those present.*

## 5. Finance Report

Jonathan Hill presented the Finance Report. The full report can be seen in the Annual Report. It was noted that this period was unaffected by Covid-19, other than the second half of March 2020.

There was income of approx. £1.4 million which was an increase on the previous year. All income, other than cinema, was up from the previous year.

It was noted that costs also went up which was predominantly due to the fact that more staff were recruited due to increased activity in the Youth department.

It is likely that resources will initially decrease when we reopen the theatre in 2021. During this difficult year the Finance Subcommittee have met regularly to keep an eye on this.

Thanks were given to Yvonne Raptis for an excellent claim on theatre tax relief in the last year.

## 6. Appointment of Auditors

Jonathan noted that no issues were identified in the audit. We are very happy with Hilden Park Accountants and would like to reappoint them.

*The re-appointment of the auditors was proposed by Jonathan Hill and seconded by Alex Green and the proposal was unanimously confirmed by all those present.*

## 7. Annual Report

### a) Chairman's Report

The Chairman spoke on behalf of the Board. His report had been circulated to all members in advance. The full report can be seen in the Annual Report. Michael Stevens noted the amazing technology allowing us to still hold our AGM virtually. Thanks were extended from the Board to the staff, all of whom have been furloughed at some point.

Thanks were given to John Martin for everything he did during his time as Artistic Director, including Terror, which is reported on in this year's annual report.

It was noted that we have been brilliantly supported by our local community, corporates, audiences, and TWBC during the pandemic for which we are very grateful.

### b) CEO's Report

Alex Green presented some highlights of the year and upcoming projects. The full report can be seen in the Annual Report.

Thanks were extended to the staff who left during this period, and those who have joined since.

## 8. AOB

Michael Holman gave thanks to all and noted that Trinity is one of the most successful outfits in town.



## **Trinity Theatre and Arts Centre Ltd**

Derek Von Bethmann Hollweg queried whether the intention is to recruit a new Artistic Director. Alex Green confirmed that we are looking to recruit one in the coming months, it is a vital role for our continued growth.

Michael Stevens closed the meeting by offering thanks to all and sharing that the Board are optimistic and excited for the future.

**Meeting closed 8.50pm**