REGISTERED COMPANY NUMBER: 03179063 (England and Wales)
REGISTERED CHARITY NUMBER: 1054547

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2022
FOR
TRINITY THEATRE AND ARTS CENTRE LIMITED
(A COMPANY LIMITED BY GUARANTEE)



Hilden Park Accountants Limited
Chartered Accountants
& Statutory Auditors
Hilden Park House
79 Tonbridge Road
Hildenborough
Tonbridge
Kent
TN11 9BH

REPORT OF THE TRUSTEES For The Year Ended 31 March 2022

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the consolidated financial statements of the charity and its subsidiary for the year ended 31 March 2022. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03179063 (England and Wales)

Registered Charity number

1054547

Registered office

Trinity Theatre and Arts Centre Church Road Tunbridge Wells Kent, TNI 1JP

Trustees

Michael Stevens Steven James Alison Green (resigned 18.11.21) Judith Tew (resigned 30.06.22) Martin Wright Jonathan Hill Timothy Cook (resigned 30.09.21) Hannah Banister (resigned 30.09.21) Tim Arthur (appointed 30.09.21 resigned 11.02.22)
David Fitzsimmons (appointed 30.09.21)
Amanda Lewis (appointed 22.12.21)
Maggie Pawlak (appointed 22.12.21) Jocelyn Cheek (appointed 22.12.21)
Matthew Gibbons (appointed 23.03.22)
Stuart Hopper (resigned 31.08.22)

Senior Management

Chief Executive Officer - Alexander Green Artistic Director - Sean Turner

Company Secretary

Rebecca Waight (resigned 07.05.21)

Auditors

Hilden Park Accountants Limited Chartered Accountants & Statutory Auditors Hilden Park House 79 Tonbridge Road Hildenborough Kent TN11 9BH

CHARITY BALANCE SHEET At 31 March 2022

		Unrestric	ted Funds	Restricted Funds		Total	Funds
	Note	31/03/22	31/03/21	31/03/22	31/03/21	31/03/22	31/03/21
		£		£		£	
FIXED ASSETS							
Tangible assets		316,514	201,432	3		316,514	201,432
Total Fixed Assets	12	316,514	201,432	-	20	316,514	201,432
CURRENT ASSETS							
Debtors	13	342,011	74,870			342,011	74,870
Cash and cash equivalents		57,993	123,997	160,695	197,195	218,688	321,192
Total Current Assets		400,004	198,867	160,695	197,195	560,699	396,062
LIABILITIES							
Creditors falling due within one year	14	(176,211)	(106,512)	(6,583)	(1,185)	(182,794)	(107,697)
Net current assets/(liabilities)		223,793	92,355	154,112	196,010	377,905	288,365
Total assets less current liabilities	2	540,307	293,787	154,112	196,010	694,419	489,797
Creditors falling due after more than							
one year	15	*	*	*	(8,558)	99	(8,558)
Total net assets/(liabilities)	-	540,307	293,787	154,112	187,452	694,419	481,239
FUNDS							
Restricted funds	17	20	9	154,112	187,452	154,112	187,452
Unrestricted funds		540,307	293,787	-		540,307	293,787
TOTAL FUNDS		540,307	293,787	154,112	187,452	694,419	481,239

The trustees have prepared group accounts in accordance with the Companies Act 2006 s398 and the Charities Act 2011 s138. These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006. For the year ending 31st March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Trustees on $[20^{thl}]$ December 2022 and were signed on its behalf by:

M Stevens -Trustee

J Hill -Trustee

CASHFLOW STATEMENT At 31 March 2022

	Group		Charity	
	31/3/22	31/3/21	31/3/22	31/3/21
	£	£	£	£
Cashflows from operating activities:				
Cash generated from operations (Note 21)	40,069	96,776	40,201	81,468
Interest paid	(1,318)	(1,151)	(790)	<u>(581)</u>
Net cash provided by (used in) operating activities	38,751	95,625	39,411	80,887
Cashflows from investing activities: Purchase of tangible fixed assets	(141.954)	(7,499)	(141,954)	(5,607)
Proceeds from the sale of tangible fixed assets	(141,754)	(1,122)	(141,254)	(5,007)
Interest income	39	229	39	229
			_	
Net cash provided by (used in) investing activities	(141,915)	(7,270)	(141,915)	(5,378)
Cashflows from financing activities	2	iz.	2	72.3
Change in cash and cash equivalents in the reporting period	(103,164)	88,355	(102,504)	<u>75,509</u>
Cash and cash equivalents at the beginning of the reporting period	324,186	235,831	321,192	245,683
Total cash and cash equivalents at the end of the reporting period	221,022	<u>324,186</u>	<u>218,688</u>	<u>321,192</u>

NOTES TO THE FINANCIAL STATEMENTS For The Year Ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

Trinity Theatre and Arts Centre Limited is a charitable company limited by guarantee registered in England and Wales. In the event of the charity being wound up the liability to members in respect of the guarantee is limited. The address of the registered office is given in the charity information on page 1 of the annual report. The nature of the charity's operations and principal activities is the operation of the Trinity Theatre and Arts Centre in Tunbridge Wells.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The charity constitutes a public benefit entity as defined by FRS102.

The trustees have prepared a cashflow forecast of a scaled back operation for a period of at least 12 months from the date of when the financial statements were approved. The forecast shows the Group and Company expect to generate sufficient cash inflows to meet their obligations as they fall due. In addition to cash flow generated from its operations, the charity has access to a combined overdraft facility of £30,000.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Trinity Arts Enterprises Limited on a line-by-line basis. A separate Statement of Financial Activities, and income and expenditure account, for the charity itself are not presented because the charity has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006 and paragraph 397 of the SORP.

Income

Income from donations and grants, including capital grants, is included in income when these are receivable, except as follows:

- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until those periods.
- When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in income of restricted funds when receivable.

Charitable trading activities: Income from theatre admission fees is included in incoming resources in the period to which the relevant show takes place.

Commercial trading activities: Income from commercial trading activities is included in the period to which the group is entitled to receipt.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

ACCOUNTING POLICIES - continued

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across categories on the basis of an estimate of the proportion of time spent by staff on those activities.

Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost.

Tangible assets other than freehold are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold improvements (Charity) Leasehold improvements (Subsidiary)

Plant & equipment Furniture & Fittings Technical assets

Cinema Computer equipment Over the period of the lease

Straight line over 5 years and 25 years Straight line over 5 years and 10 years Straight line over 7 years

Straight line over 5 years and 10 years

Straight line over 10 years Straight line over 5 years

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 of Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Any charge to taxation reflected in the consolidated financial statements is in relation to the charity's subsidiary undertaking Trinity Arts Enterprises Limited and its

Trinity Arts Enterprises Limited recognises tax in the Income Statement at the amount of tax payable using the tax rates and laws that gave been enacted or substantively enacted by the balance sheet date.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or grant body when funds are raised for particular restricted purposes.

Irrecoverable VAT

Due to the charitable status of the company, VAT is not charged on some income streams. This results in a balance of non-recoverable VAT which is shown as irrecoverable VAT in the profit and loss account.

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slowmoving items.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted Funds		Restricte	Restricted Funds		Total Funds	
	31/03/2022 31/03/2021		31/03/2022	31/03/2021	31/03/2022	31/03/2021	
		£		£		£	
Donations	42,616	76,542	8		42,616	76,542	
Legacies	7.2		\$	2		120	
Grants	238,091	75,425	432,275	268,626	670,366	344,051	
Total	280,707	151,967	432,275	268,626	712,982	420,593	

3. INCOME FROM TRADING ACTIVITIES

	Unrestricted Funds		Restricted Funds		Total Funds	
	31/03/2022 31/03/2021		31/03/2022	31/03/2021	31/03/2022	31/03/2021
		£		£		£
Café, bar and car park	147,289	110,392	5	5	147,289	110,392
Sponsorships	26,529	13,750		=	26,529	13,750
Total	173,818	124,142		*	173,818	124,142

4. INVESTMENT INCOME

	Unrestricted Funds		Restricted Funds		Total Funds	
	31/03/2022 31/03/2021		31/03/2022	1/03/2022 31/03/2021		31/03/2021
		£		£		£
Interest receivable	39	229	(3)	*	39	229
Total	39	229)#))	*	39	229

Interest receivable: Interest is included when receivable by the charity,

5. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds		Restricte	Restricted Funds		Total Funds	
	31/03/2022 31/03/2021 31		31/03/2022	31/03/2021	31/03/2022	31/03/2021	
		£		E		£	
Theatre	190,270	28,305		1/6	190,270	28,305	
Cinema	27,248	3,073	2	165	27,248	3,073	
Gallery & Studio Hire	1,414	-		988	1,414	-	
Education & Youth	115,887	11,434	<u> </u>	49,380	115,887	60,814	
Total	334,819	42,812	×	49,380	334,819	92,192	

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

6. ANALYSIS OF EXPENDITURE ON RAISING FUNDS

	Unrestricted Funds		Restricte	Restricted Funds		Total Funds	
	31/03/2022	31/03/2022 31/03/2021 £		31/03/2021	31/03/2022	31/03/2021	
				£		£	
Trading cost	133,798	125,522	790	-	134,588	125,522	
Bad debts	-	1,797	-	*	-	1,797	
Fundraising	17,766	10,356		**	17,766	10,356	
Total	151,564	137,675	790		152,354	137,675	

7. ANALYSIS OF CHARITABLE EXPENDITURE

	Grant funded activity		Support	Support costs		Total	
	31/03/2022	31/03/2021	31/03/2022	31/03/2021	31/03/2022	31/03/2021	
		£		£		£	
Unrestricted funds							
Theatre	262,437	5.5	141,633	288,235	404,070	288,235	
Cinema	8,934	2,050	~ ~	34	8,934	2,050	
Education & Youth	63,761	32,711	76,589	1,069	140,350	33,780	
Administration		-	9,952	9,492	9,952	9,492	
Total unrestricted funds	335,132	34,761	228,174	298,796	563,306	333,557	
Restricted funds							
Theatre	214,607	164,418	78,354	25,097	292,961	189,515	
Cinema	2,950	-		100	2,950	2.53	
Education & Youth	36,085	4,502	2	2	36,085	4,502	
Administration	2,747	4,885		*	2,747	4,885	
Total restricted funds	256,389	173,805	78,354	25,097	334,743	198,902	
Total	591,521	208,566	306,528	323,893	898,049	532,459	

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

8. ANALYSIS OF SUPPORT COSTS

	Raisin	g funds	Charitable activities					
	31/03/2022	31/03/2021	Theatre 31/03/2022	Education & Youth 31/03/2022	Admin 31/03/2022	To 31/03/2022	otal 31/03/2021	
	£	£	£	£	£	£	£	
Governance:								
Legal fees H&S/ HR	æ	-	*	E.	(3)	190	÷	
Consultancy Auditors'	2	*	•	: 5:3	3,509	3,509	2,355	
remuneration			÷2		5,990	5,990	4,285	
Management	-		219,987	76,589	452	297,029	317,253	
Total			219.987	76.589	9.952	306.528	323.893	

	Raising	g funds	Charitable activities						
	31/03/2022 31/03/2021				Theatre & Yo		Admin	Total	
			31/03/2022 31/03/2022		31/03/2022	31/03/2022 31/03/2021			
	£	£	£	£	£	£	£		
Unrestricted funds Restricted	2	5-	141,633	76,589	9,952	228,174	298,796		
funds		**	78,354	260	-	78,354	25,097		
Total		: *:	219,987	76,589	9,952	306,528	323,893		

TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits during the year ended 31 March 2022 nor during the year ended 31 March 2021.

Trustees' expensesThere were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

10. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31/3/22	31/3/21
Theatre	3	3
Education & Youth	4	4
Commercial trading operations	14	10
Administration, support and premises		10
		27
	31/3/22	31/3/21
	£	£
Wages and salaries	493,130	399,793

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

11.	TANGIBLE FIXED ASSETS (GROUP)		Leasehold improvements	Cinema £	Plant & equipment £
	COST At 1 April 2021 Additions		248,397 77,169	34,008	97,568 27,430
	At 31 March 2022		325,566	34,008_	_124,996
	DEPRECIATION At 1 April 2021 Charge for year At 31 March 2022		112,460 7,031 119,491	32,622 1,386 34,008	80,762 5,149 85,911
	NET BOOK VALUE At 31 March 2022 At 31 March 2021		206,075 135,939	1,386	39,085 16,804
		Furniture & fittings	Computer equipment	Technical assets £	Totals £
	COST At 1 April 2021 Additions	41,839 7,019	15,763 1,185	209,015 29,151	646,590 141,954
	At 31 March 2022	48,858	16,948	238,166	788,544
	DEPRECIATION At 1 April 2021 Charge for year At 31 March 2022	40,837 879 41,716	9,996 1,327 11,323	154,831 13,584 168,415	431,508 29,356 460,864
	NET BOOK VALUE At 31 March 2022	7,142	5,625	69,751	327,680
	At 31 March 2021	1,002	5,767	54,184	215,082

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

12.	TANGIBLE FIXED ASSETS (CHARITY)		Leasehold improvements	Cinema £	Plant & equipment £
	COST At 1 April 2021 Additions		232,786 77,169	34,008	85,849 27,430
	At 31 March 2022		309,955	34,008	113,279
	DEPRECIATION At 1 April 2021 Charge for year		108,051 5,267	32,622 1,386	71,491 4,429
	At 31 March 2022		113,318	34,008	75,920
	NET BOOK VALUE At 31 March 2022		196,637		37,359
	At 31 March 2021		124,735	1,386	14,358
		Furniture & fittings	Computer equipment £	Technical assets £	Totals £
	COST At 1 April 2021 Additions	41,839 7,019		209,015 29,151	619,260 141,954
	At 31 March 2022	48,858	16,948	238,166	761,214
	DEPRECIATION At 1 April 2021 Charge for year	40,837 879	9,996 1,327	154,831 13,584	417,828 26,872
	At 31 March 2022	41,716	11,323	168,415	444,700
	NET BOOK VALUE At 31 March 2022	7,142	5,625	69,751	316,514
	At 31 March 2021	1,002	5,767	54,184	201,432

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group)	Charl	ty
	31/3/22	31/3/21	31/3/22	31/3/21
	£	£	£	£
Trade Debtors	12,761	8,487	12,761	8,487
Amounts owed by group undertakings	-	2.1	29,128	34,160
Other debtors	650	6,003	650	6,003
VAT	2,347		2,347	2,347
Prepayments and accrued income	299,261	33,383	297,125	26,220
	315,019	47,873	342,011	74,870

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	31/3/22	31/3/21	31/3/22	31/3/21
	£	£	£	£
Bank loans and overdraft	5,353	-	*	:=
Trade creditors	90,278	16,661	84,993	15,821
Corporation Tax	272	272	*	*
Amounts owed to group undertakings	-	50	*	
Taxation and social security	13,382	16,313	285	9,910
Other creditors	8,896	1,185	8,753	1,185
Deferred income	71,725	61,721	71,725	61,721
Accruals	18,738	20,160	17,038	19,060
	208,644	116,312	182,794	107,697

Deferred income relates to tickets sold for shows that are yet to be performed at the balance sheet date.

15. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

	Grou	Group		Charity	
Other and the m	31/3/22 £	31/3/21 £	31/3/22 £	31/3/21 £	
Other creditors	(* ***)	8,558 8,558	(*)	8,558 8,558	

16. OPERATING LEASE COMMITMENTS

The charity is committed to the following operating lease payments:

The charity is committed to the following operating lease payments:	31/3/22 £	31/3/21 £
Expiring:		
Within one year	12,000	12,000
Between one and five years	48,000	48,000
In more than five years	300,000	312,000
	360,000	372,000

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

17. ANALYSIS OF FUNDS

a. UNRESTRICTED FUNDS

	Balance at 01/04/2021	Income	Expenditure	Expenditure Transfers	
	£	£	£	£	£
Unrestricted funds	279,355	643,632	832,779	(130,082)	220,290
Total	279,355	643,632	832,779	(130,082)	220,290

b. RESTRICTED FUNDS

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes;

Movement in funds

	Balance at	Income	Expenditure	Transfers	Balance at
	01/04/2021 £	£	£	£	31/03/2022 £
Capital					
Heritage Project	83,116	37,500	-	86,307	34,309
Building Upgrades	49,868	10,000	-	38,636	21,232
Attic Space Refurbishment	2,500	-	2,375	4	125
Technical Equipment	9	11,000	5,861	5,139	522
Operating					
Encore	4,921	16,800	14,609	Y25	7,112
Speech Bubbles	38,448	32,770	47,619	121	23,599
Reconnect	2	56,730	9,947	12	46,783
Creative Engagement Projects	1,616	12,125	5,036	/a=	8,705
film Funds	2,800	3,500	2,950	(2)	3,350
COVID Emergency grant support	173	245,350	245,523		5
Operating staffing	2	6,500	20	7.07	6,500
Operating Other	3,187	12	790	(2)	2,397
Elliott Fund	823	2	823	===	54
	187,452	432,275	335,533	130,082	154,112

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

Capital Grants

Heritage Project – As the clocktower project moved forwards into the delivery phase funds were invested in further design work, preparatory work and the start of the main contractor's contract. Grants of £25k from Foyle and £2,500 from Sylvia Wadilove were matched with a generous donation of £10k.

Building Upgrades – Grants of £5k were awarded by the Theatre's Trust and through the LoCase scheme to support purchase of and installation of a new boiler, In addition to the boiler expenditure, there was some investment in garden furniture and a toy theatre for the foyer.

Attic Space Refurbishment – £2375 was spent on a combination of design fees to develop existing attic spaces into usable spaces for the theatre.

Technical Equipment - £6000 was awarded by the Lawson Trust and £1k from Whitehead Monckton to facilitate the purchase of a new sound desk and a £4k donation was kindly made by a volunteer to upgrade the cinema sound equipment.

Operating Grants

Encore – £16,800 was awarded by Involve to continue to support our community outreach projects of working with older audiences through our film, signing and dancing workshops.

Speech Bubbles – £32,270 in funding was received from Kent County Council and a further £500 from the Arts Society to support this programme working in schools to support development through the arts for those with more limited communication skills (some of the prior year's award which could was delayed due to Covid was also spent on this valuable programme).

Reconnect – A variety of grants from Kent County Council were awarded to support programmes for children and young people the world returned from Covid. The projects were bespoke to meet the needs and priorities as set out by the Local Children's Partnership Group (LCPG).

Creative Engagement Projects – Grants of £5k from the Building Back Better Fund, £3k from the Brian Mitchell Charitable Settlement, £2k from the RVP, £1,625 from the NT Connections Scheme and £500 from Clarion were received to support a range of activities to cover programmes as diverse as puppetry for Key Stage 1 and reminiscence theatre for people living with dementia as part of a partnership with Age Exchange.

Film Funds – A grant of £3.5k was received from the Film Hub South East to support our cinema programme and a youth film programme, £2.8k was invested in supporting the cinema program and £550 left to support the Young Film Programmers project in Summer 2022.

COVID Emergency grant support – A new award of £109,850 was awarded from the Culture Recovery Fund Round 2 which was used along with a balancing figure from last year of £173 to subsidise theatre operations during the impact of Covid. A further £285k grant was received from the Culture Recovery Fund Emergency Round 2 of which £150k was to support reserves and the other £135k to support staffing and operations January-March 2022.

Operating staffing – A £5k grant was awarded by the Kent Community Foundation to allow Trinity to invest in an Operations Manager role and £1.5k was received from the government Kickstarter scheme to support the recruitment of an apprentice for the team

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 31 March 2022

Operating Other – A grant was previously awarded by KCF to help cover the interest on a loan to redecorate and invest in the FOH space.

Elliott Scholarship Fund – This fund was created in order to enable and encourage young people to take advantage of the creative and social benefits associated with the dramatic arts through classes, workshops and performance experiences. £372 was used during the year to help fund individuals' participation in Youth Theatre.